

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – T7 21/22


Decision	
1	Title of decision: THE CITY OF PLYMOUTH (OFF-STREET PARKING PLACES) (AMENDMENT ORDER NO. 2021.2137261 MUTLEY BARRACKS AND NAPIER TERRACE CAR PARKS) ORDER
2	Decision maker (Cabinet member name and portfolio title): Councillor Jonathan Drear, Cabinet Member for Transport
3	Report author and contact details: Amy Neale, Senior Traffic Management Technician, email: amy.neale@plymouth.gov.uk
4	Decision to be taken: To implement amendments to The City of Plymouth (Off-Street Parking Places) Order 2007 (as amended). The effect of the order shall be to change the tariffs at both Napier Terrace Car Park and Mutley Barracks Car Park to 'Up to 3 hours free', 'Over 3 hours £5' and '£50 per month'.
5	Reasons for decision: This decision will provide additional support to local businesses and support aspirations to improve trading conditions for businesses as is aligned to wider Council commitments to maintain free parking within district car parks.
6	Alternative options considered and rejected: The alternative option of not implementing this decision is rejected as this would not provide additional support to local businesses or support aspirations to improve trading conditions. This decision has also been defined as a priority commitment for the Council.
7	Financial implications: There is a cost of £2k to implement this decision relating to the publication of public notices, car park signage and reconfiguration of parking payment systems. This is to be funded from the Off Street Parking Trading Account. It is not possible to accurately determine the financial implications of this decision as it is not possible to predetermine customer behaviour; however this decision is expected to have an adverse implication on parking income to the Off Street Parking Trading Account of £55k in 21/22 and £83k from 22/23, based on levels of income in 19/20 (pre COVID19 levels of income)

8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	The Local Transport Plan (LTP) details the transport strategies and policies that the City Council has adopted and will be key in helping the city meet its Corporate Plan priorities, and growth agenda.		
10	Please specify any direct environmental implications of the decision (carbon impact)	n/a		

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?			
I3c	Date Cabinet member consulted	02/12/2020		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director for Place	
		Date consulted	21/07/2021	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS27 21/22	
		Finance (mandatory)	pl.21.22.64	
		Legal (mandatory)	LS/37041/JP/280 721.	
		Human Resources (if applicable)	n/a	
		Corporate property (if applicable)	n/a	
		Procurement (if applicable)	n/a	
Appendices				
I7	Ref.	Title of appendix		
	A	Briefing report		
	B	Equalities Impact Assessment		
Confidential/exempt information				
I8a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is

		No	x	not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision		29 th July 2021		
Print Name		Cllr Jonathan Drea						